

## RENO POLICE DEPARTMENT GENERAL ORDER

This directive is for internal use only and does not enlarge this department's, governmental entity's and/or any of this department's employees' civil or criminal liability in any way. It is not to be construed as the creation of a particular standard of safety or care in an evidentiary sense, with respect to any complaint, demand for settlement, or any other form of grievance or litigation. Violations of this directive, if substantiated, can only form the basis for intra-departmental administrative sanctions.

Chief of Police: Jason Soto /s/		
Approving Deputy Chief: Thomas Robinson /s/		
General Order No P-260-04	Issued: December 8, 2004	Revised: Dec 24 <sup>th</sup> , 2019
General Order Title: <b>LOST OR STOLEN LICENSE PLATES</b>		

### I. POLICY

This General Order provides direction to employees regarding the reporting requirements of lost or stolen license plates. Reports of lost license plates and locating lost plates do not require police reports. Reports of stolen license plates and the recovery of a stolen license plate do require police reports.

### II. DEFINITIONS

Investigator – Any Reno Police Department personnel, officer, detective, Police Service Specialist, Community Services Officer or other department employee that is responsible for taking police reports.

### III. PROCEDURES

- A. **Lost License Plates** – If while investigating the report of a missing license plate, the investigator determines that there is no indication that the license plate has actually been stolen, the investigator shall refer the owner of the missing license plate to report it as a lost license plate to the Department of Motor Vehicles (DMV).
- B. **Stolen License Plates** – Whenever an investigator determines that a missing license plate was likely stolen, the investigator will complete a crime report and ensure the plate is entered into NCIC. If only one plate was stolen, the remaining plate shall be confiscated before the stolen plate is entered into NCIC. The owner of the stolen plate(s) shall be referred to DMV for replacements.
- C. **Found, Recovered, Seized and/or Confiscated License Plates** – Any license plate received by departmental personnel may be placed in the area so designated in the Evidence and Property Intake Room. A recovered license plate that is listed on NCIC, requires a report to remove the plate from NCIC.